

BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

Minutes of the Full Council meeting of Bingley Town Council held on Tuesday 25th October 2022 at 6.30pm at The Eldwick Church, Otley Road, Eldwick

Councillors present: **Beckwith, Carney, Clough, Dawson, Drucquer, Fenton, Gibbons, Goode, Heseltine, Miah, Truelove, Winnard**

Councillors absent: Barton, Kirdale, Malik, Williams

In attendance: Eve Haskins (Town Clerk), Nicola Mansfield Smith (Deputy Clerk)

Members of the public: One

Meeting commenced at 6.42pm.

2223/136 Chair's remarks

Noted the following remarks from the Chair:

- It has only three weeks since last meeting; the most important item that has come to the Town Council's attention is that Bradford Council have informed us that their Regulatory and Appeals Committee have a meeting planned as Trustees of the 1887 Alfred Sharp Bingley Educational Trust to look at how they can distribute funds from the sale of Priestthorpe Annexe; Councillor Winnard will be attending as a Ward Councillor. This is welcome progress that the people of Bingley have been waiting for.
- The 'Warm Spaces' initiative is up and running, and there is a website available where all Warm Spaces in the Bradford area are listed: <https://costoflivingbradford.co.uk/warm-spaces/>. There are currently two in Bingley, in the library and Cardigan House, six locations in Keighley, two in Shipley and several in Bradford, where residents can access warmth and refreshments.
- Held the monthly Farmers' Market on 1st October, where the number of stallholders had dropped. Bradford Council have started an Artisan Market pilot on their Saturdays, which has run for two Saturdays so far and are getting approximately 15 stalls – hopefully this will be sustainable going forward.

2223/137 Apologies for absence

Apologies received, and the reasons for absence approved, from Councillors Barton, Kirdale and Williams.

2223/138 Disclosures of interest

Councillor Carney declared an interest in item 2223/142a as a Trustee of the Friends of Bingley Pool. Councillor Dawson declared an interest in item 2223/142c as the spouse of the architect discussed: she abstained during the votes on this item. Councillor Heseltine declared an interest in item 2223/142d as a resident of Otley Road.

No written requests for dispensation had been received.

2223/139 Minutes of previous meetings

Resolved to approve the minutes of the Full Town Council meeting held on 4th October 2022 as a true and correct record.

1

Chair.....

Date.....

2223/140 Confidential items due to be discussed after item 2223/57

Resolved that no further agenda items to be discussed in confidence following the exclusion of the press and public in agenda item 2223/157, due to their sensitive nature.

2223/141 Public Participation

None.

2223/142 Ongoing items

a) Bingley Pool:

Councillor Carney reported that a meeting of the Friends of Bingley Pool was held last week, where it was confirmed that the bid to the Levelling Up Fund has progressed to the next stage, therefore Bradford Council have been contacted for further details. The Friends still have a back-up plan, including liaising with the Heritage Lottery Fund to secure funding for preliminary feasibility studies etc.

Councillor Winnard reported that the government's response to the Levelling Up Fund bid is likely to be delayed from the end of October to the end of the year, due to the change in Levelling Up Secretary. He also highlighted that the continued position of Bingley Town Hall is linked to the Levelling Up Fund bid, and that he had expressed concerns at a meeting of Bradford Council that staff are being moved out of this building, which may mean it is not properly maintained in future, although he was assured that it will be kept secure, and the suggestion was that the Town Council could use it for meetings. Agreed that the Town Clerk to look into this again, as the cost was high the last time it was investigated.

b) Changing Places toilet facility:

Councillor Gibbons reported that the contract has now been received from Bradford Council to obtain the government funding for this facility, however highlighted that works and certain criteria still need to be completed before this can be opened to the public (including a relevant plaque acknowledging all funders and registering the facility with Muscular Dystrophy UK).

c) Climate Emergency:

The Town Clerk reported that no response has yet been received from Yorkshire Water regarding the letter regarding the preservation and protection of the peat on Bingley Moor. Councillor Goode reported that he has liaised with a local architect who has offered to organise a free feasibility on the Hub building with the aim of proposing a solar solution and subsequent studies or quotes.

Resolved that the Town Clerk to contact the local architect to organise the free feasibility study.

d) Speed Indicator Devices (SIDs):

Councillor Miah reported that the location for the three SIDs, purchase of which was approved at the last meeting, needs to be decided.

Resolved that the Town Clerk to contact the Highways Department at Bradford Council to determine their opinion of the possible SIDs' locations (including Cottingley Moor Road; Otley Road, Eldwick, from the mini roundabout towards Landsmoor Grove, Bingley; Park Road, between Hall Bank Drive and Lady Lane; Ferncliffe Road, between the bypass the Queensway; Crossflatts, between Bingley Grammar School and Tesco; Primrose Lane, Gilstead; and agreed that Beckfoot School be missed off the list due to traffic calming measures already being organized for this area).

2223/143 Finance

Resolved the following:

- a) To approve the schedule of payments for October 2022.
- b) To agree the bank reconciliations for September 2022.
- c) To note the update regarding the internal controls meeting for Quarter 1 and Quarter 2 2022: Councillor Dawson reported that all controls were satisfactory, and actions to be taken forward agreed.
- d) To note the project/service delivery list for 2023-24: Councillor Gibbons highlighted that the Community Gift Card has been included here also, and requested any further considerations from councillors for next year's budget.

2223/144 Policies

Resolved to approve the following policy:

- a) Volunteer Policy, subject to necessary amendments to paragraph 8.

Town Clerk to arrange for the reviewed policy to be amended where necessary and placed on the website.

2223/145 Emergency Support Sub Committee

Resolved to receive the following update and recommendations from the Emergency Support Sub Committee, as reported by Councillor Heseltine:

- Meeting to discuss the Emergency Plan was held, however unfortunately the representative from Emergency Planning at Bradford Council was unable to attend therefore an informal meeting is due to be held on 4th November to gain their input and advice on the Plan, including the equipment necessary, which will then be incorporated into the Plan prior to presenting this to the Full Council.
- To approve Michelle Chapman as an additional member of this committee; to approve Chris Slaven as an additional member of this committee, subject to his agreement.

2223/146 Events, Marketing and Communications Committee

Resolved to receive the following update and recommendations from the Events, Marketing and Communications Committee (EMACC) from Councillor Dawson:

- Meeting rearranged to 23rd November 2022.
- To approve the inclusion of a half page advert in Your Local Magazine, for early 2023 (at a cost of £107; to be discussed further at the next EMACC meeting).

2223/147 Finance and General Purposes (F&GP) Committee

Resolved to receive the following update and recommendations from the F&GP Committee, and to agree the following:

- a) Grit bins: to agree that the new sites to recommend to Bradford Council following suggestions from residents to be assessed by Councillors Gibbons and Goode and be taken back to the next F&GP Committee.
- b) Allotments: to note decisions made regarding the splitting of plots 8A and 1B, which are to be spilt and offered to the next residents on the waiting list; cost for the timber to split Plot 8A to be approved at the next F&GP meeting.
- c) Budget: project delivery list discussed; will be looking at the draft budget for 2023-24 at the next meeting, to bring recommendations to Full Council. Agreed that the grant funding, including CIL, needs to be publicized to local groups for project costs: to be discussed further at the next EMACC meeting.

2223/148 Neighbourhood Plan Working Group (NPWG)

Resolved to receive the following update and recommendations from the NPWG from Councillor Gibbons:

- Near the final draft of the Plan, following close work with the consultant; still need to write to owners of properties on heritage list and green spaces list for initial consultation, giving them a period of four weeks to respond, for responses to be included into the draft Plan where appropriate prior to going to Regulation 14 Consultation, which it is envisaged will now take place early next year.
- To agree to pursue quote 3 for the design and printing of the Plan, at a cost of £3000.

2223/149 Planning Committee

Resolved to receive an update from the recent Planning Committee meeting from Councillor Clough: recommendations on applications decided, nothing outstanding to report.

2223/150 Community Events

Resolved to agree the following regarding community events:

- a) Remembrance Day: Councillors who are available agreed to attend the Remembrance Day event on Sunday 13th November 2022; Town Clerk to pick up the wreath for Councillor Gibbons to lay at the cenotaph.
- b) Christmas lights' switch-on: Councillors Gibbons, Goode, Truelove and the Town Clerk met with representatives of Bingley Chamber of Trade yesterday to finalise arrangements, and confirmed that all is in place for the Christmas lights' switch-on on 26th November (activities include stalls, Santa's grotto, donkeys, land train, carousel, DJ, singer and choir); Councillors Goode and Truelove to liaise with Festival Lights regarding the testing of the lights; Chamber of Trade will be applying for a Town Council grant to support this event, to be discussed at the next F&GP Committee meeting.

2223/151 Green and Clean

Councillor Goode reported the following on Green and Clean:

- Litter picks:
 - Exceptionally good last litter pick on Saturday 22nd October near Cardigan House, Incommunities Estate, Bingley: 26 bags of rubbish were collected.
 - Extra litter pick on the morning of Remembrance Day to undertake a leaf clearance: Councillor Goode to liaise with the Admin Assistant to organise publicising this (for an 8am start, to include writing to potential litter pickers to come for any length of time they can); Councillor Drucquer agreed to join Councillor Goode at the start time. On behalf of Bingley Remembrance Day Group, Councillor Carney thanked Councillors for their organisation of this litter pick.
- Planting:
 - Councillor Goode reported that he has been in correspondence with Crossflatts Village Society, who requested that the Town Council could take over the wooden planters provided by Bradford Council, which the latter are satisfied with: Deputy Clerk to liaise with Bradford Council regarding the watering contract, to add these, and state these are owned by Bradford Council therefore there should be no cost.
 - Winter bedding plants to be arriving soon; will need to order summer bedding plants next month.

2223/152 Five Rise Way-marking (pavement signs)

Councillor Gibbons reported that there has been no progress on this project, as she wants to engage with the Bradford Council City of Culture 2025 team, to see if there is an opportunity for them to contribute to this project: meeting to be held with the Team in December.

2223/153 Town Clerk's Report

Resolved to accept and approve the Town Clerk's Report.

2223/154 Correspondence

Resolved to receive the following correspondence and agree necessary actions as follows:

- a) Email from resident re declaring Bingley as a 'music town': agreed to invite the resident to a meeting to address the Council on this issue.
- b) Emails from resident re correspondence with Yorkshire Water re concerns re Gilstead Moor: acknowledged, Yorkshire Waters' Community Champion has engaged well to help

improvement; Councillor Goode suggested that this could be a possible location for litter picking in the future (although not necessary at present).

2223/155 Promotional items

Resolved to promote the following items for publication:

- Agenda item 2223/142b: Changing Places toilet opening date to be publicised as soon as sign off and registration are complete.
- Agenda item 2223/147c: Promotion of grants and CIL money.
- Agenda item 2223/150a: Remembrance Day service.
- Agenda item 2223/150b: Christmas lights switch on.
- Agenda item 2223/151: Next litter pick (13th November at 8am-10am).

2223/156 Date of next meeting

The date of the next Full Council meeting agreed as Tuesday 6th December 2022 at 6.30pm at Bingley Baptist Church, Clyde Street, Bingley.

2223/157 Exclusion of press and public

Resolved to agree that members of the press and public be excluded from item 2223/158 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.

Councillor Dawson left the meeting at 7.50pm.

2223/158 Councillor meeting attendance

Resolved to agree to defer this item the next meeting, with further information on has been publicized previously.

The meeting closed at 8.07pm.